

7/1/2014 Meeting Minutes

1. Discuss what goals need to be met by next week and snapshot.
 - Patrick is going to start doing a visual model, preliminary work on the portfolio.
 - Include some items in the snapshot from the portfolio like current goals, current state analysis, etc.
 - List some specific purchased equipment on the poster board.
 - Have some sort of plant drawing to show outside people what is being modeled and verified.
 - Include various pictures of the equipment in use at the plant.
 - Show some process information.
 - Get a good start on a few simple math model.
2. Come up with code convention.
 - Darwin is going to work on getting a preliminary sheet out by the end of the week.
3. Discuss role assignments for wiki page, math models, and portfolio.
 - Pat is going to take the lead on the portfolio.
 - Ali will take the lead on the wiki page (still need to get together with John to go over wiki).
 - Darwin and Chris Will take lead on any math modeling.
4. Discuss sensors.
 - Still no word on when we will be able to get access to ATS system, JR needs to discuss more with department.
 - JR will add more protocols into the ATS system to include what we have purchased sensor and equipment wise.
5. Miscellaneous.
 - Show accurate info when displaying pictures and such in presentations and when turning in project.
 - Convey all information as simple as possible so everyone can understand the information being portrayed.